



Saint Raphael School

1100 Fifth Avenue, San Rafael, CA 94901
PH# (415) 454-4455 FAX# (415) 454-5927
www.straphaelschool.com

FINANCIAL CONTRACT 2018-2019

Student(s) & Grade(s):

Last Name: _____ Rec'd Reg. Fee: \$ _____
1st Child/Grade: _____ 2nd Child/Grade: _____
3rd Child/Grade: _____ 4th Child/Grade: _____

Registration Fee

ALL accounts must be cleared from the 2017-2018 school year before we will accept your child's registration. We will be unable to hold your child's spot if fees are not paid on time. This \$400 per child fee is non-refundable and without it your child(ren) will not be considered registered for the 2018-2019 school year.

Tuition Fees

The following tuition schedule for monthly payments is based on an 11-month period beginning in August 2018 and ending in June 2019. **Final tuition payment plan will be signed and attached as an addendum in June 2018 based on approved financial aid.**

# of Children	Basic Tuition	Activity Fee	Total Tuition	Monthly
1	\$8,295.00	\$100	\$8,395.00	\$763.18
2	\$15,755.00	\$200	\$15,955.00	\$1,450.45
3	\$21,580.00	\$300	\$21,880.00	\$1,989.09

Tuition Refund Schedule for 2018-2019

If a student withdraws before:	Refund equals amount of tuition paid in excess of
September 1, 2018	25%
October 1, 2018	50%
November 1, 2018	75%

NO TUITION WILL BE REFUNDED FOR ANY WITHDRAWAL AFTER NOVEMBER 1, 2018.

Manner of Payment

- I wish to make quarterly or monthly payments by check or cash. This is subject to school's approval based on my credit review. I understand that school will send me monthly tuition statement via family communication folder. I further understand that I am responsible for my student(s) tuition and agree to the refund policy.
- I wish to make monthly payments through F.A.C.T.S. I understand that F.A.C.T.S. will automatically deduct the monthly tuition from my bank account. **I also understand that there is a one-time annual charge of \$43 for this service and that F.A.C.T.S. will deduct it from my account at the time of set up.** I further understand that I am responsible for my student(s) total tuition and agree to the refund policy.

Activity Fee

A \$100 activity fee per child will be charged and placed in a class fund. The class fund will be used for field trips, class parties and other costs incurred by your child's class. There should not be any additional collections from school for these activities. Any leftover funds will be kept with each class.

Service Hours

Each family is expected to complete 40 hours of volunteer service.

- Ten hours must be fulfilled in one or more fundraising events.
- Hours must be recorded by the family and turned in to the School Office by May 1st of each year.
- A reduction of hours can be requested by single parent families, please talk with the administration.

- I cannot fulfill this service hour requirement. Enclosed is a check for \$1,000 payable to "Saint Raphael School" as my donation to the school.

I HAVE READ THE TUITION CONTRACT. I UNDERSTAND ITS REQUIREMENTS AND AGREE TO FULFILL THE ABOVE BY MAY 1, 2019. I UNDERSTAND THAT RE-REGISTRATION WILL NOT BE POSSIBLE UNTIL ALL THE ABOVE RESPONSIBILITIES HAVE BEEN FULFILLED.

Signature (parent/guardian)

Print name

Date

Principal